



## Exeter City Council

To the Chair and Members  
of the Scrutiny Committee - Resources

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### **AGENDA FOR EXETER CITY COUNCIL SCRUTINY COMMITTEE - RESOURCES**

The Scrutiny Committee - Resources will meet on **WEDNESDAY 23 MARCH 2011**, commencing at **5.30 pm**, in the Rennes Room, Civic Centre, Paris Street, Exeter to consider the following business. If you have an enquiry regarding any items on this agenda, please contact Sarah Selway, Member Services Officer on **Exeter 265275**.

*Entry to the Civic Centre can be gained through the Customer Service Centre, Paris Street.*

Pages

#### **PART I: ITEMS SUGGESTED FOR DISCUSSION WITH THE PRESS AND PUBLIC PRESENT**

1 **MINUTES**

To sign the minutes of the meeting held on 26 January 2011.

2 **DECLARATIONS OF INTEREST**

Councillors are reminded of the need to declare personal and prejudicial interests, including the nature and extent of such interests, in relation to business on the agenda, before any discussion takes place on the item. Councillors requiring clarification should seek the advice of the Monitoring Officer prior to the day of the meeting.

3 **LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 -  
EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of items 16 and 17 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 3 and 4 of Part I, Schedule 12A of the Act.

4 **QUESTIONS FROM THE PUBLIC UNDER STANDING ORDER 19**

A period of up to 15 minutes will be set aside to deal with questions to the Committee from members of the public.

*Details of questions should be notified to the Assistant Chief Executive at least three working days prior to the meeting. Further information and a copy of the procedure are available from Member Services (265275) also on the Council web site: <http://www.exeter.gov.uk/scrutinyquestions>*

5 **QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER STANDING ORDER 20**

To receive questions from Members of the Council to appropriate Portfolio Holders.

6 **ANNUAL AUDIT FEE LETTER 2011/12**

The Council's External Auditor, Grant Thornton, will present the Annual Audit Fee Letter to Members – *letter circulated* 1 - 4

**\*MEMBERS ARE REQUESTED TO ADVISE THE MEMBER SERVICES OFFICER OF ANY QUESTIONS OR ISSUES ON PERFORMANCE MONITORING REPORTS BY 9.00 AM ON THE DAY OF THE MEETING.**

**PERFORMANCE MANAGEMENT**

7 **AIM PROPERTY MAINTENANCE PROGRESS REPORT 2010/2011**

To consider the report of the Head of Contracts and Direct Services, Acting Head of Housing Services, Acting Head of Estates and Head of Treasury Services – *report circulated (Monitoring Schedule available on request and on the Internet)* 5 - 8

8 **RESOURCES SCRUTINY STEWARDSHIP TO 31 DECEMBER 2010**

To consider the report of the Head of Treasury Services – *report circulated* 9 - 14

**MATTERS FOR CONSIDERATION BY THE EXECUTIVE**

9 **OVERVIEW OF GENERAL FUND REVENUE BUDGET 2010/11**

To consider the report of the Head of Treasury Services – *report circulated* 15 - 24

- 10                    **CAPITAL MONITORING STATEMENT TO DECEMBER 2010**
- To consider the report of the Head of Treasury Services – *report circulated*                    25 - 36
- 11                    **ANNUAL SUSTAINABLE PROCUREMENT AND COMMISSIONING REPORT  
2010/11**
- To consider the report of the Head of Contracts and Direct Services – *report circulated*                    37 - 44
- 12                    **CORPORATE GOVERNANCE RISK REGISTER - ANNUAL REVIEW 2011**
- To consider the report of the Head of Audit – *report circulated*                    45 - 52

**MATTERS FOR CONSIDERATION BY SCRUTINY COMMITTEE - RESOURCES**

- 13                    **GUILDHALL MARRIAGES AND CIVIL PARTNERSHIPS LICENCE - UPDATE**
- To consider the report of the Head of Corporate Services – *report circulated*                    53 - 54
- 14                                       **INTERNAL AUDIT PLAN 2011/12**
- To consider the report of the Head of Audit – *report circulated*                    55 - 58
- 15                                       **INTERNAL AUDIT WORK - 2ND HALF -YEAR 2010/11**
- To consider the report of the Head of Audit – *report circulated*                    59 - 62

**PART II: ITEMS SUGGESTED FOR DISCUSSION WITH THE PRESS AND PUBLIC EXCLUDED**

**MATTER FOR CONSIDERATION BY THE EXECUTIVE**

- 16                                       **IT SERVICES RESTRUCTURE**
- To consider the report of the Head of IT Services seeking approval to a restructure of IT Services – *report circulated to members*                    63 - 66

## **MATTER FOR CONSIDERATION BY SCRUTINY COMMITTEE - RESOURCES**

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### **RAMM UPDATE**

To consider the report of the Head of Leisure and Museums providing an update on the position in relation to the various contracts let for the Royal Albert Memorial Museum Development Project – *report circulated to members* 67 - 70

## **DATE OF NEXT MEETING**

The next **Scrutiny Committee - Resources** will be held on Wednesday 22 June 2011 at 5.30 pm

## **FUTURE BUSINESS**

The schedule of future business proposed for this Scrutiny Committee and other Committees of the Council can be viewed on the following link to the Council's website: <http://www.exeter.gov.uk/forwardplan>  
Councillors can view a hard copy of the schedule in the Members Room.

### ***Membership -***

Councillors Coates (Chair), Cole (Deputy Chair), M A Baldwin, Branston, Crow, Hobden, Macdonald, Mitchell, D J Morrish, Morris, Spackman, Thompson and Wardle

Find out more about Exeter City Council services by looking at our web site <http://www.exeter.gov.uk>. This will give you the dates of all future Committee meetings and tell you how you can ask a question at a Scrutiny Committee meeting. Alternatively, contact the Member Services Officer on (01392) 265275 for further information.

**Individual reports on this agenda can be produced in large print on request to Member Services on 01392 265111.**



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